

**Tobyhanna Township Board of Supervisors  
December 5, 2011  
Work Session Meeting Minutes**

The work session of the Tobyhanna Township Board of Supervisors was held at 3:30 p.m. on December 5, 2011 at the Tobyhanna Township Government Center, Pocono Pines, PA.

Present:	John E. Kerrick	Chair
	Heidi A. Pickard	Vice Chair
	Anne M. Lamberton	Member
	Donald J. Moyer	Member
	Patrick Armstrong	Township Solicitor
	Robert McHale	Township Engineer
	Phyllis Haase	Township Zoning Officer
	John Brogan	Township Sewage Enforcement Officer

The meeting was called to order at 3:35 p.m. by Mr. John Kerrick with the Pledge of Allegiance.

**Secretary Report**

Heidi Pickard informed the Board that John Henry's term on the Zoning Hearing Board expires in January 2012 and that the Board will need to appoint someone, likely John Henry, to fill that slot. Ms. Pickard also discussed the proposed 2012 Fee Schedule Resolution as well as the 2012 rental dates and fees for the Main Lodge. No action was taken and these matters will likely be acted on at the Board's next Regular Business Meeting.

**Solicitor Report**

*Monroe County RTK Request* – Heidi Pickard made a motion to authorize the filing of a Right to Know Law Appeal to Monroe County's recent December 1, 2011 denial of the Township's request for the County's 911 Addressing Project Map. Donald Moyer seconded the motion. The motion passed, 4-0.

*Lake Naomi Pedestrian Bridge – Lightning Protection* – After a lengthy discussion, Lake Naomi decided it will proceed with getting quotes for the installation of additional lightning protection at the bridge.

**DPW Report and Sewer Report**

No action.

**Engineering Report**

No action.

**Sewer Enforcement Officer Report**

No action.

**Zoning Officer Report**

No action.

**Committee Reports**

*PMREMS* – None

*PMRPC* – None

*Open Space* – None

*BNA Report* – None

*CMTPTT Regional Comprehensive Plan* – None

**New Business**

*Open Space* – No action. The Board listened to the status of the Township’s open space lands as presented by Anne Sincavage.

*Metrocast Cable Franchise Agreement* – Donald Moyer made a motion to prepare and advertise an ordinance authorizing the approval and execution of the Metrocast Cable Franchise Agreement. The motion was seconded by Heidi Pickard. The motion passed 4-0.

*Lake Naomi Gate Indemnification Agreement* – Heidi Pickard made a motion to authorize the execution of the Lake Naomi Gate Indemnification Agreement. The motion was seconded by Donald Moyer. The motion passed 4-0.

*Delinquent Property Tax Bills* – No action. The Board discussed recent requests to allow the discounted tax rate for untimely payees, but the Board was not inclined to allow the same.

*2012 Meeting Schedule and Holiday Schedule* – No action. The Board agreed with the proposed schedule of meetings and holidays, with the exception of the May 7, 2012 work session which the Board agreed to cancel due to a conflict with the PSATS annual conference.

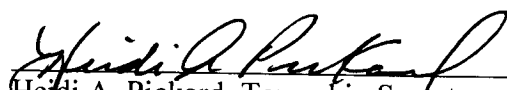
**Public Comment**

None.

**Adjournment**

Chairman Kerrick adjourned the meeting at 5:10 p.m.

Respectfully submitted:

  
Heidi A. Pickard, Township Secretary