

**TOWNSHIP  
OF  
TOBYHANNA**

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**Fiscal Year  
2016  
Annual Budget**



BOARD OF SUPERVISORS

John J. Holahan III – Chair  
Anne Lamberton – Vice Chair  
Donald J. Moyer – Member  
Heidi A. Pickard – Member  
John E. Kerrick – Member

570-646-1212

Fax: 570-646-9025

E-Mail: [tobytp@epix.net](mailto:tobytp@epix.net)

[www.tobyhannatownship.org](http://www.tobyhannatownship.org)

105 GOVERNMENT CENTER WAY, POCONO PINES, PA 18350

**2016 Executive Summary**

**General Budget Overview**

I am pleased to present for the Board of Supervisors consideration the 2016 Township of Tobyhanna Fiscal Budget. The proposed budget has been prepared in accordance with the goals and objectives of the Township Board of Supervisors. The budget acknowledges the need to maintain fiscal stability by various means including those that directly utilize particular services and the need to maintain the township's infrastructure.

**Summary**

Township expenditures are divided into several funds. Funds are categorized, and revenue allocated to each fund is used for a specific purpose. The funds for the Township consist of the General Fund, Fire and Equipment Apparatus Fund, Contingency Reserve Fund, Sewer Fund, Debt Service Fund, Capital Reserve Fund, Liquid Fuels Fund and the Non-Pension Fund. The Budget is formatted to provide a detail of revenues by source and expenditures by department. A chart of accounts is created to enable adequate management analysis of the various program and functions of each service provided, in addition to establishing an audit trail.

As with previous budgets, the 2016 Budget represents a sensible spending plan for Township operations in the coming year. Administration continues to gauge economic conditions to maintain quality service levels while living within the financial means of our tax base. The 2016 Budget reflects this premise by not raising tax rates and providing a budget that maintains established service level standards. Current service levels including infrastructure repair, will continue to be the priority to promote the health, safety and welfare of Township residents. The Board of Supervisors and Staff will continue to frequently analyze the priorities of the Township and are committed to Tobyhanna Township remaining one of the best places to live in North Eastern Pennsylvania.

The 2016 Tobyhanna Township Fiscal Budget is hereby submitted for consideration by the Tobyhanna Township Board of Supervisors,

Phyllis Haase  
Township Manager

**2016 Revenue Budget**  
**GENERAL FUND**

ACCOUNT	DESCRIPTION	2016
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**TAX REVENUE**

01.301.10	R.E. TAX : CURRENT YEAR	\$ 2,575,000.00
01.301.11	R.E. TAX: INTERIMS	\$ 5,000.00
01.301.20	R.E. TAX : PRIOR YEAR	\$ 40,000.00
01.301.40	R.E. TAX:TAX CLAIM BUREAU	\$ 135,000.00
01.310.10	REAL ESTATE TRANSFER TAX	\$ 265,000.00
01.310.21	EARNED INC/CURRENT YEAR	\$ 650,000.00
01.310.22	EARNED INC/PRIOR YEARS	\$ 44,500.00
01.310.41	LOCAL SERVICE TAX	\$ 135,000.00

<b>Total:</b>		<b>\$ 3,849,500.00</b>
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**LICENSES, FRANCHISE FEES & PERMITS**

01.321.61	TRANSIENT RETAILER PERMIT	\$ 750.00
01.321.80	CABLE TV FRANCHISE FEE	\$ 235,000.00
01.322.81	SIGN PERMIT(S)	\$ 3,500.00
01.322.82	ENCHROACHMENT PERMITS	\$ 400.00

<b>TOTAL:</b>		<b>\$ 239,650.00</b>
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**FINES AND FORFEITURES**

01.331.11	VEHICLE CODE VIOLATIONS	\$ 40,000.00
01.331.12	STATUTE(S) VIOLATIONS	\$ 3,000.00
01.331.13	TWP. ORDINANCE VIOLATIONS	\$ 7,500.00

<b>TOTAL:</b>		<b>\$ 50,500.00</b>
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**INTERESTS AND RENTS**

01.341.00	INTEREST EARNINGS	\$ 12,000.00
01.341.01	INT. EARNINGS-TAX COLL.	\$ 50.00
01.342.20	BUILDING RENTAL FEES	\$ 7,000.00

<b>TOTAL:</b>		<b>\$ 19,050.00</b>
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**INTERGOVERNMENTAL REVENUES**

01.354.99	STATE GRANTS	\$	216,720.00
01.355.01	PUBLIC UTILITY REALTY TAX	\$	4,850.00
01.355.08	ALCOHOLIC BEVERAGE TAX	\$	3,250.00
01.355.13	FOREIGN FIRE INS. TAX	\$	95,000.00
01.355.60	STATE AID/POLICE PENSION	\$	100,000.00
01.355.65	STATE AID/TWP. PENSION	\$	47,049.96
01.356.00	STATE PAYMENTS I/L OF TAX	\$	4,850.00

**TOTAL:** \$ 471,719.96

**MUNICIPAL INCOME:**

01.361.30	SUBDIVISION FEES	\$	1,200.00
01.361.31	LAND/SITE DEVELOPMENT FEE	\$	2,500.00
01.361.32	ENGINEERING FEE(REIMBURSE	\$	45,000.00
01.361.33	ZONING PERMIT FEE(S)	\$	35,000.00
01.361.34	ZONING HEARING BOARD FEES	\$	2,500.00
01.361.36	ADMINISTRATION FEES	\$	2,000.00
01.361.37	MISC. PERMIT FEES	\$	1,500.00
01.361.38	REIMBURSE SEO SVS	\$	1,000.00
01.361.53	SALE OF CODE ORDINANCES	\$	25.00
01.362.12	ALARM PERMIT FEES	\$	500.00
01.362.40	BUILDING PERMITS	\$	54,000.00
01.362.41	RAZING PERMITS	\$	1,000.00
01.362.43	SEWER CONNECTION FEES	\$	200.00
01.362.44	SEPTIC PERMIT FEES	\$	16,000.00
01.362.45	USE AND OCCUPANCY PERMITS	\$	5,000.00
01.362.46	SITE SUITABILITY REPORTS	\$	600.00
01.364.50	SALE OF RECYCLABLE MATERIALS	\$	500.00
01.380.01	MISCELLANEOUS REVENUE(S)	\$	100.00
01.380.06	OPEN RECORDS & REPRODUCTION FEES	\$	100.00
01.387.00	DONATIONS/OPEN SPACE	\$	100.00
01.387.01	DONATIONS-COMMUNITY DAY	\$	10,500.00
01.391.10	PROCEEDS FROM THE SALE OF FIXED ASSETS	\$	100.00

**TOTAL:** \$ 179,425.00

01.399.00 PROVIDED FROM FUNDS BAL\*HEALTH REFUND ACC \$ 22,262.00

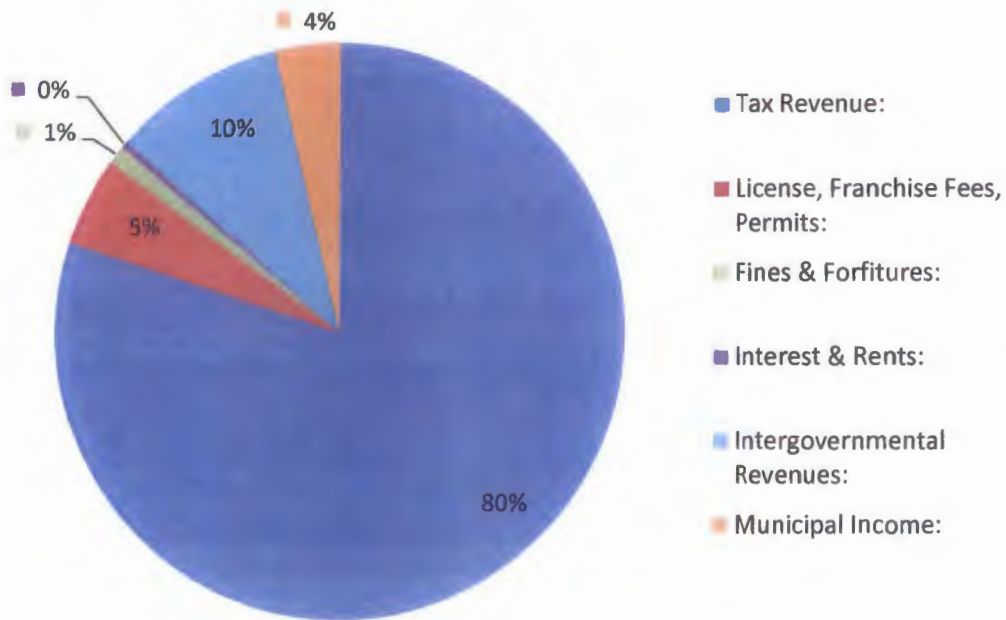
**Total Revenue Budget:** \$ 4,832,106.96



## Revenue Recap:

<b>79.67%</b>	<b>Tax Revenue:</b>	<b>\$ 3,849,500.00</b>
<b>4.96%</b>	<b>License, Franchise Fees, Permits:</b>	<b>\$ 239,650.00</b>
<b>1.05%</b>	<b>Fines &amp; Forfeitures:</b>	<b>\$ 50,500.00</b>
<b>0.39%</b>	<b>Interest &amp; Rents:</b>	<b>\$ 19,050.00</b>
<b>9.76%</b>	<b>Intergovernmental Revenues:</b>	<b>\$ 471,719.96</b>
<b>3.71%</b>	<b>Municipal Income:</b>	<b>\$ 179,425.00</b>
<b>0.46%</b>	<b>Health Refund Acct Prior Year</b>	<b>\$ 22,262.00</b>
<b>Total Revenue:</b>		<b>\$ 4,832,106.96</b>

## 2016 Revenue



## 2016 Expenditure Budget

### GENERAL FUND

ACCOUNT	LEGISLATIVE / SALARY & WAGES	2016
01.400.111	SUPERVISORS COMPENSATION	\$ 12,500.00
01.400.160	FICA MEDICARE	\$ 181.25
01.400.161	FICA- SOCIAL SECURITY	\$ 775.00

#### Stipend for the Elected Officials

<b>Total</b>	<b>\$ 13,456.25</b>
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ACCOUNT	LEGISLATIVE / EXPENDITURES	2016
01.400.241	GEN. GOVERNMENT EXPENSES	\$ 3,600.00
01.400.317	RECORDING SVS (MINUTES)	\$ 9,000.00
01.400.420	DUES/SUBSCRIPT/MEMBERSHIP	\$ 5,000.00

#### Organizational Costs, Association & Membership Dues, Board of Supervisors Minutes

<b>Total</b>	<b>\$ 17,600.00</b>
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ACCOUNT	EXECUTIVE / SALARY & WAGES	2016
01.401.110	SALARY - MANAGER	\$ 80,597.50
01.401.140	WAGES-SECRETARY	\$ 37,186.85
01.401.160	FICA MEDICARE	\$ 1,747.75
01.401.161	FICA SOCIAL SECURITY	\$ 7,473.13
01.401.162	INSURANCE-UNEMPLOY.COMP.	\$ 988.00
01.401.172	PAYMENT I/L OF VACATION	\$ 2,500.00
01.401.183	OVERTIME COMPENSATION	\$ 250.00

#### Manager & Admn. Secretary Payroll Costs

<b>Total</b>	<b>\$ 130,743.23</b>
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ACCOUNT	FINANCIAL / SALARY & WAGES	2016
01.402.110	WAGES - FINANCE DIRECTOR	\$ 53,291.13
01.402.115	ELECTED AUDITORS COMPENS.	\$ 200.00
01.402.140	WAGES - FINANCE	\$ 35,306.75
01.402.160	FICA-MEDICARE	\$ 1,284.67
01.402.161	FICA-SOCIAL SECURITY	\$ 5,493.07
01.402.162	INSURANCE-UNEMPL.COMP	\$ 988.00
01.402.172	PAYMENT I/L OF VACATION	\$ 1,000.00
01.402.183	OVERTIME COMPENSATION	\$ -

#### Fiscal Dept. payroll costs

<b>Total</b>	<b>\$ 97,563.62</b>
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ACCOUNT	FINANCIAL / EXPENDITURES	2016
01.402.311	ACCOUNTING/Payroll Service	\$ 4,325.00
01.402.450	INDEPEND. FINANCIAL AUDIT	\$ 10,000.00

**Financial Audit & Others Outside Fiscal Services**

<i>Total</i>		\$ 14,325.00
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ACCOUNT	TAX COLLECTION / SALARY & WAGES	2016
01.403.116	TAX COLLECTOR COMP.	\$ 23,375.04
01.403.160	FICA MEDICARE	\$ 338.94
01.403.161	FICA- SOCIAL SECURITY	\$ 1,449.25

**Elected Tax Collector payroll costs**

<i>Total</i>		\$ 25,163.23
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ACCOUNT	TAX COLLECTION / EXPENDITURES	2016
01.403.210	OFFICE SUPPLIES	\$ 600.00
01.403.212	FORMS	\$ 2,500.00
01.403.325	POSTAGE	\$ 3,000.00
01.403.353	BONDING	\$ 2,000.00
01.403.450	EARNED INC TAX COLLECTION	\$ 15,000.00
01.403.451	E.I.TAX COLLECT/PRIOR YR	\$ 1,000.00
01.403.452	TAX COLL.FEES/PER DIEM SV	\$ 750.00
01.403.460	CONFERENCES	\$ 850.00

**Expenses incurred in the tax collection process, including Earned Income Taxes, Local Services Tax as well as real estate tax bills and collector bonds**

<i>Total</i>		\$ 25,700.00
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ACCOUNT	LEGAL SERVICES	2016
01.404.314	LEGAL COUNSEL FEES	\$ 38,500.00

**Township Solicitor fees**

<i>Total</i>		\$ 38,500.00
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ACCOUNT	GENERAL GOVERNMENT ADMINISTRATION COSTS	2016
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01.406.210	OFFICE SUPPLIES	\$	6,000.00
01.406.212	FORMS	\$	1,500.00
01.406.213	OFFICE EQUIPMENT	\$	2,000.00
01.406.220	OPERATING EXPENSES	\$	4,500.00
01.406.320	TELEPHONE	\$	16,500.00
01.406.325	POSTAGE	\$	2,500.00
01.406.341	ADVERTISING	\$	5,500.00
01.406.342	PRINTING	\$	2,000.00
01.406.353	BONDING	\$	4,500.00
01.406.460	MEETINGS & CONFERENCES	\$	6,000.00
01.406.461	TRAINING/SEMINARS	\$	5,000.00

**General Shared Administrative costs**

<b>Total</b>	<b>\$</b>	<b>56,000.00</b>
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<b>ACCOUNT</b>	<b>INFORMATION TECHNOLOGY</b>	<b>2016</b>
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01.407.310	CODE: SUPPORT & WEB REDESIGN	\$	9,000.00
01.407.311	SOFTWARE & HARDWARE SUPPORT	\$	16,500.00
01.407.317	NETWORK CONSULTING SERVICES	\$	12,500.00

**Costs associated with Information Technology, including web maintenance, software and hardware support costs, modem and security monitoring fees**

<b>Total</b>	<b>\$</b>	<b>38,000.00</b>
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<b>ACCOUNT</b>	<b>ENGINEERING / SALARY &amp; WAGES</b>	<b>2016</b>
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01.408.130	WAGES - TOWNSHIP ENGINEER	\$	95,000.00
01.408.160	FICA MEDICARE	\$	1,450.00
01.408.161	FICA SOCIAL SECURITY	\$	6,200.00
01.408.162	INSURANCE - UNEMPLOY.COMP	\$	494.00
01.408.172	PYM I/L OF VACATION	\$	2,500.00
01.408.183	OVERTIME COMPENSATION	\$	2,500.00

**Wages for the Township engineering, plan reviews, road construction/design and other misc. township project costs. Salary is offset by Land Development and other Professional Service Agreements**

<b>Total</b>	<b>\$</b>	<b>108,144.00</b>
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<b>ACCOUNT</b>	<b>ENGINEERING / EXPENDITURES</b>	<b>2016</b>
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01.408.313	CONSULTING ENG. SVS	\$	25,000.00
01.408.352	INSURANCE - PROF. LIABILITY	\$	6,500.00
01.408.420	DUES & MEMBERSHIP	\$	400.00

**Other Related Engineering Costs and Outside Contracts for special projects**

<b>Total</b>	<b>\$</b>	<b>31,900.00</b>
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ACCOUNT	BUILDING & GROUNDS	2016
01.409.141	CONTRACTED LAWN MAINTENANCE	\$ -
01.409.230	HEATING FUEL	\$ 27,500.00
01.409.237	INSTITUTIONAL SUPPLIES	\$ 3,500.00
01.409.361	ELECTRICITY	\$ 12,500.00
01.409.364	ANNUAL SEWER FEES	\$ 2,000.00
01.409.365	WASTE REMOVAL	\$ -
01.409.370	PROFESSIONAL CLEANING	\$ 4,500.00
01.409.373	REPAIRS AND MAINTENANCE	\$ 25,000.00
01.409.450	WATER TESTING	\$ 600.00

**Maintenance and Costs associated with the Government Center Building**

<b>Total</b>	<b>\$ 75,600.00</b>
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ACCOUNT	POLICE	2016
01.410.169	PENSION OBLIGATION	\$ 140,440.27
01.410.450	REGIONAL POLICE SERVICES	\$ 1,760,133.34
01.410.520	SUBSIDY FOR POLICE BUILDING	\$ 38,135.40
01.410.910	PRIOR YEAR EXPENSE	\$ -

**Includes the Township's share of Pocono Mt. Regional Police Dept. Services, Pension & Building Costs**

<b>Total</b>	<b>\$ 1,938,709.01</b>
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ACCOUNT	FIRE	2016
01.411.141	CONTRACTED LAWN MAINTENANCE	\$ 1,750.00
01.411.220	OPERATING EXPENSES	\$ 1,500.00
01.411.230	TTVFC - Heating Fuel (Nat'l Gas/Propane)	\$ 25,000.00
01.411.231	VEHICLE FUEL- GASOLINE	\$ 2,500.00
01.411.232	VEHICLE FUEL - DIESEL	\$ 10,000.00
01.411.237	INSTITUTIONAL SUPPLIES	\$ 800.00
01.411.250	VEHICLE REPAIR AND MAINTENANCE	\$ 10,000.00
01.411.329	CONTROL CTR/DISPATCH SVS	\$ 12,500.00
01.411.352	INSURANCE	\$ 10,500.00
01.411.354	INSURANCE - WORKERS COMP.	\$ 25,000.00
01.411.361	ELECTRICITY	\$ 10,000.00
01.411.362	PSVFC - Heating Fuel (Oil)	\$ 9,000.00
01.411.370	PROFESSIONAL CLEANING SVS	\$ 5,000.00
01.411.373	BLDG REPAIRS/MAINTENANCE	\$ 25,000.00
01.411.530	FOREIGN FIRE DISBURSEMENT	\$ 95,000.00

**Maintenance & Costs associated with the Emergency Services Building which houses the Tobyhanna Township Vol Fire Co and Pocono Mt. Regional EMS as well as the Blakeslee Firehouse Fireman's Workers Comp for TTVFC & PSVFC and PSVFC Garage Oil and the Cost of Monroe County Dispatch (911) Service**

<b>Total</b>	<b>\$ 243,550.00</b>
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ACCOUNT	AMBULANCE	2016
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01.412.540	REGIONAL AMBULANCE CORPS	\$ 60,000.00
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**Contribution to Pocono Mt. Regional EMS and Donation for an Electronic CPR Device for Station 11-2**

<i>Total</i>		\$ 60,000.00
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ACCOUNT	CODE ENFORCEMENT / SALARY & WAGES	2016
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01.413.122	WAGES - ZONING & SEWER ENFORCEMENT OFFICER	\$ 48,204.00
01.413.131	WAGES - ALTERNATE SEO	\$ 1,500.00
01.413.140	WAGES - SECRETARY	\$ 71,982.63
01.413.160	FICA MEDICARE	\$ 1,804.33
01.413.161	FICA SOCIAL SECURITY	\$ 7,715.07
01.413.162	INSURANCE - UNEMPLOY.COMP	\$ 1,482.00
01.413.172	PAYMENT I/L OF VACATION	\$ 2,000.00
01.413.183	OVERTIME COMPENSATION	\$ 750.00

**Payroll costs for the Zoning Officer SEO & related administrative support**

<i>Total</i>		\$ 135,438.03
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ACCOUNT	SEWER ENFORCEMENT-ZONING EXPENDITURES	2016
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01.413.231	VEHICLE FUEL - GASOLINE	\$ 1,000.00
01.413.250	VEHICLE REPAIR & MAINTENANCE	\$ 1,000.00
01.413.251	VEHICLE PARTS	\$ 300.00
01.413.293	PUBLICATIONS	\$ 750.00
01.413.317	STENOGRAPHIC SERVICES	\$ 6,000.00
01.413.314	LEGAL FEES	\$ 21,000.00

**Dept. Costs, including Planning Commission and Zoning Hearing Board**

<i>Total</i>		\$ 30,050.00
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ACCOUNT	EMERGENCY MANAGEMENT	2016
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01.415.220	OPERATING EXPENSES	\$ 5,000.00
01.415.461	SEMINARS & TRAINING	\$ 1,000.00

**Training and operational costs for Emergency Management**

<i>Total</i>		\$ 6,000.00
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ACCOUNT	DPW-ROADS / SALARY & WAGES	2016
01.430.140	WAGES - DPW ROAD CREW	\$ 250,862.00
01.430.141	P/T WAGES - DPW ROAD CREW	\$ 7,500.00
01.430.160	FICA MEDICARE	\$ 4,261.00
01.430.161	FICA SOCIAL SECURITY	\$ 18,219.44
01.430.162	INSURANCE - UNEMPLOY.COMP	\$ 2,964.00
01.430.172	PAYMENT I/L OF VACATION	\$ 5,500.00
01.430.183	OVERTIME COMPENSATION	\$ 30,000.00

**Payroll costs for Public works (incl. Roads, Parks, Buildings & Grounds, Equip. Maintenance)**

<b>Total</b>	<b>\$ 319,306.44</b>
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ACCOUNT	DPW-ROADS / EXPENDITURES	2016
01.430.220	OPERATING EXPENSES	\$ 6,000.00
01.430.231	VEHICLE FUEL - GASOLINE	\$ 4,500.00
01.430.232	VEHICLE FUEL - DIESEL	\$ 22,500.00
01.430.234	OIL & OTHER FLUIDS	\$ 3,500.00
01.430.238	UNIFORMS	\$ 5,500.00
01.430.245	GENERAL ROAD SUPPLIES	\$ 6,000.00
01.430.246	GENERAL SERVICE SUPPLIES	\$ 3,500.00
01.430.250	VEHICLE REPAIR & MAINTENANCE	\$ 25,000.00
01.430.251	VEHICLE - PARTS	\$ 25,000.00
01.430.260	MINOR EQUIPMENT	\$ 5,000.00
01.430.261	SMALL TOOLS	\$ 4,000.00
01.430.310	SUBSCRIPTION SERVICES	\$ 2,000.00
01.430.315	DRUG & ALCOHOL TESTING	\$ 500.00
01.430.327	RADIO REPAIR & MAINTENANCE	\$ 1,000.00
01.430.384	EQUIPMENT RENTAL	\$ 12,000.00
01.432.221	DEICER	\$ 2,000.00
01.432.300	SNOW REMOVAL SVS/RENTAL	\$ 15,000.00
01.433.220	SIGNS AND MARKERS	\$ 6,500.00
01.433.250	TRAF SGNL REPAIR & MAINTENANCE	\$ 15,000.00
01.433.361	ELECTRICITY/TRAFFIC SGNLS	\$ 5,000.00
01.437.260	MNR EQUIP/SM TOOL REPAIR	\$ 1,000.00
01.437.374	MACHINERY AND EQUIPMENT REPAIR	\$ 15,000.00
01.438.232	VEGETATION CONTROL	\$ 20,000.00
01.439.600	ROAD CONSTRUCTION/RECONST	\$ 450,000.00

**Related operational costs associated with Public Works**

<b>Total</b>	<b>\$ 655,500.00</b>
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ACCOUNT	PARK / SALARY & WAGES	2016
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01.454.140	P/T WAGES-PARK & RECREATION	\$ 15,000.00
01.454.141	CONTRACTED LAWN MAINTENANCE	\$ 13,500.00
01.454.160	FICA MEDICARE	\$ 224.75
01.454.161	FICA SOCIAL SECURITY	\$ 961.00
01.454.162	INSURANCE - UNEMPLOY.COMP	\$ 780.00
01.454.183	OVERTIME COMPENSATION	\$ 500.00

**Summer Park & Grounds Staff payroll costs**

<b>Total</b>		<b>\$ 30,965.75</b>
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ACCOUNT	PARK / EXPENDITURES	2016
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01.454.361	ELECTRICITY	\$ 3,000.00
01.454.370	PROFESSIONAL CLEANING	\$ 2,000.00
01.454.371	GENERAL MAINTENANCE	\$ 7,000.00
01.454.372	MAINTENANCE - OPEN SPACE	\$ 1,800.00
01.454.373	REPAIRS AND MAINTENANCE	\$ 7,000.00
01.454.450	WATER TESTING	\$ 350.00
01.454.510	PARK EVENTS	\$ 15,500.00
01.454.910	PARK EXPENDITURES PRIOR YEAR	\$ 1,000.00

**Parks Dept related expenditures including event costs which are offset by donations**

<b>Total</b>		<b>\$ 37,650.00</b>
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ACCOUNT	COMMUNITY DEVELOPMENT	2016
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01.463.000	COMMUNITY DEVELOPMENT	\$ -
01.463.312	DCED SMS PROFESSIONAL SVS	\$ -
01.463.314	RECYCLING CONTAINERS - STATE GRANT	\$ 3,000.00

**Items earmarked for Community projects from State Grant funds**

<b>Total</b>		<b>\$ 3,000.00</b>
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ACCOUNT	INTER-DEPARTMENTAL & INSURANCE	2016
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01.481.030	SERVICE CHARGES	\$ 250.00
01.481.380	EQUIPMENT LEASE	\$ 15,000.00
01.481.453	EQUIPMENT MAINTENANCE	\$ 2,500.00
01.483.300	NON-UNIF PENSION CONTRIBUTION	\$ -
01.486.351	INSURANCE - COMMERCIAL	\$ 70,000.00
01.486.354	INSURANCE - WORKERS COMPENSATION	\$ 20,000.00
01.487.150	EMPLOYEE HEALTH BENEFITS	\$ 174,562.00
01.487.152	EMPLOYEE DENTAL BENEFITS	\$ 9,840.00
01.487.154	EMPLOYEE LIFE & DISABILITY	\$ 6,000.00

**Includes insurances and office equipment leases for General and Administrative Services**

<b>Total</b>		<b>\$ 298,152.00</b>
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ACCOUNT	Refunds:	2016
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01.491.000	REFUND(S) OF PRIOR YR. REVENUE	\$ 1,000.00
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<b>Total</b>		<b>\$ 1,000.00</b>
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ACCOUNT	INTERFUND OPERATING TRANSFERS	2016
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01.492.020	TRANSFERS TO DEBT SERVICE	\$ -
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01.492.031	TRANS TO CAPITAL RESERVE	\$ 344,227.33
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01.492.050	TRANS TO CONTINGENCY RES	\$ 25,000.00
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01.492.065	TRANSFER(S) TO NON-UNI PF	\$ 30,863.00
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01.492.070	MISC/DIFF IN RESV ENCUMB	\$ -
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**Money Transfers for Capital Projects, Debt Service and/or Pension pass-thru**

<b>Total</b>	<b>\$ 400,090.33</b>
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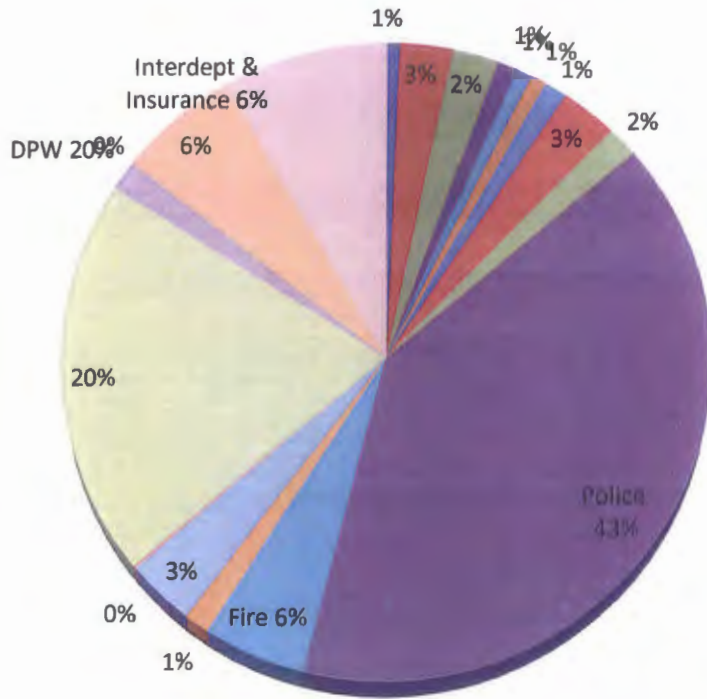
<b>Total Expenditure Budget</b>	<b>\$ 4,832,106.89</b>
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Percentage	Expenditure Recap:	Amount:
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0.64%	Legislative:	\$ 31,056.25
2.71%	Executive:	\$ 130,743.23
2.32%	Finance:	\$ 111,888.62
1.05%	Tax Collection:	\$ 50,863.23
0.80%	Legal:	\$ 38,500.00
0.79%	InformationTechnology:	\$ 38,000.00
1.16%	General & Administrative Costs:	\$ 56,000.00
2.90%	Engineering:	\$ 140,044.00
1.56%	Buildings & Grounds:	\$ 75,600.00
40.12%	Police:	\$ 1,938,709.01
5.04%	Fire:	\$ 243,550.00
1.24%	Emergency Medical Services:	\$ 60,000.00
3.42%	Zoning & Code Enforcement:	\$ 165,488.03
0.12%	Emergency Management:	\$ 6,000.00
20.17%	Department of Public Works:	\$ 974,806.44
1.42%	Parks & Recreations:	\$ 68,615.75
0.06%	Community Development:	\$ 3,000.00
6.17%	Interdepartmental & Insurance:	\$ 298,152.00
0.02%	Refunds:	\$ 1,000.00
8.28%	Intergovernmental Transfers:	\$ 400,090.33

<b>Total Expenditures:</b>	<b>\$ 4,832,106.89</b>
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## 2016 Expenditures



- Legislative:
- Executive:
- Finance:
- Tax Collection:
- Legal:
- Information Technology:
- General & Administrative Costs:
- Engineering:
- Buildings & Grounds:
- Police:
- Fire:
- Emergency Medical Services:
- Zoning & Code Enforcement:
- Emergency Management:
- Department of Public Works:
- Parks & Recreations:
- Community Development:
- Interdepartmental & Insurance:
- Refunds:
- Intergovernmental Transfers:

**2016 Revenue Budget**  
**LIBRARY FUND**

<b>ACCOUNT</b>	<b>LIBRARY REVENUE</b>	<b>2016</b>
02.301.10	REAL ESTATE TAX - CURRENT YEAR	\$ 139,862.33
02.301.11	REAL ESTATE INTERIMS	\$ 300.00
02.301.20	REAL ESTATE TAX PRIOR YEAR	\$ 1,500.00
02.301.40	REAL ESTATE TAX CLAIM BUREAU	\$ 6,000.00
02.341.00	INTEREST	\$ 15.00
<b>Total Revenue Budget:</b>		<b>\$ 147,677.33</b>

**2016 Expenditure Budget**  
**LIBRARY FUND**

<b>ACCOUNT</b>	<b>LIBRARY EXPENDITURES</b>	<b>2016</b>
02.456.540	TRANSFER TO LIBRARY	\$ 147,677.33
<b>Total Expenditure Budget:</b>		<b>\$ 147,677.33</b>

**2016 Revenue Budget**  
**FIRE FUND**

ACCOUNT	DESCRIPTION	2016
04.301.10	R.E. TAX : CURRENT YEAR	\$ 132,101.86
04.301.40	R.E.TAX: TAX CLAIM BUREAU	\$ 5,000.00
04.341.00	INTEREST EARNINGS	\$ 250.00
04.399.01	PROVIDED FROM FUNDS BALANCE - TTVFC	\$ 24,299.09
04.399.02	PROVIDED FROM FUNDS BALANCE - PSVFC	\$ 132,853.15
<b>Total Revenue Budget</b>		<b>\$ 294,504.10</b>

**2016 Expenditure Budget**  
**FIRE FUND**

ACCOUNT	DESCRIPTION	2016
04.411.540	PSVFC SHARE OF R.E. TAXES	\$ 156,202.97
04.411.740	TTVFC SHARE OF R.E. TAXES	\$ 138,301.13
04.481.030	SERVICE CHARGES	\$ -
<b>Total Expenditure Budget</b>		<b>\$ 294,504.10</b>





**2016 Revenue Budget**  
**CAPITAL CONTINGENCY RESERVE FUND**

ACCOUNT	DESCRIPTION	2016
05.341.00	INTEREST EARNINGS	\$ 300.00
05.380.01	MISCELLANEOUS REVENUE(S)	\$ -
05.392.05	TRANS FROM GEN FUND	\$ 25,000.00
05.399.00	PROVIDED FROM FUNDS BAL	\$ -
<b>Total Revenue Budget:</b>		<b>\$ 25,300.00</b>

**2016 Expenditure Budget**  
**CAPITAL CONTINGENCY RESERVE FUND**



ACCOUNT	DESCRIPTION	2016
05.414.312	Code Update	\$ 3,000.00
05.414.310	PROF SVS-BLAKESLEE VISION	\$ 20,000.00
<b>Total Expenditure Budget:</b>		<b>\$ 23,000.00</b>





2016 Revenue Budget  
SEWER FUND

ACCOUNT	DESCRIPTION	2016
08.341.00	INTEREST EARNINGS	\$ 1,500.00
08.361.35	LEGAL & OTHER REIMBURSEMENT	\$ 7,000.00
08.361.36	LATERAL LINE REIMBURSEMENT	\$ -
08.364.00	SANITATION FEES	\$ -
08.364.10	ASSESSMENT FEES	\$ 3,000.00
08.364.11	TAPPING FEES	\$ 11,600.00
08.364.12	ANNUAL USER CHARGE	\$ 530,000.00
08.364.14	PREPAID ANNUAL USER FEES	\$ 76,000.00
08.364.15	GREASE DISCHARGE PERMIT	\$ -
08.364.16	DELINQ SEWER USER FEES	\$ 75,000.00
08.380.01	MISC REVENUES	\$ -
08.399.00	PROVIDED FROM FUNDS BAL.	\$ -
<b>Total Revenue Budget:</b>		<b>\$ 704,100.00</b>

## 2016 Expenditure Budget

### SEWER FUND

ACCOUNT	DESCRIPTION	2016
08.429.141	CONTRACTED LAWN MAINTEN.	\$ 1,500.00
08.429.210	OFFICE SUPPLIES	\$ 100.00
08.429.215	POSTAGE	\$ 3,000.00
08.429.220	OPERATING EXPENSES	\$ 5,000.00
08.429.221	CHEMICALS-TREATMENT PLANT	\$ 12,500.00
08.429.225	LABORATORY SUPPLIES	\$ -
08.429.239	SEWER CONNECTION/RD MAINT	\$ -
08.429.249	SOFTWARE & SUPPORT	\$ 1,000.00
08.429.250	VEHICLE REPAIR & MAINT.	\$ 500.00
08.429.251	VEHICLE PARTS & SUPPLIES	\$ 150.00
08.429.310	METER INSTALL/REPAIR	\$ 500.00
08.429.312	PROFESSIONAL SERVICES	\$ 5,000.00
08.429.314	LEGAL FEES	\$ 15,000.00
08.429.320	TELECOMMUNICATIONS	\$ 2,750.00
08.429.341	ADVERTISING	\$ -
08.429.361	ELECTRICITY	\$ 50,000.00
08.429.365	WASTE REMOVAL	\$ -
08.429.373	REPAIR & MAINT SVS/BLDG	\$ 20,000.00
08.429.374	REPAIRS & MAINT SVS/EQUIP	\$ 15,000.00
08.429.375	PUMP STATION MAINTENANCE	\$ 16,000.00
08.429.376	REPAIR/MAINT COLLECT SYS	\$ 5,000.00
08.429.377	MAINT.GREASE COLLECT SYS.	\$ 10,000.00
08.429.378	COLLECTION SYSTEM - ROAD REPAIR	\$ -
08.429.450	WATER TESTING	\$ -
08.429.451	PLANT OPERATIONS	\$ 60,000.00
08.429.452	SLUDGE REMOVAL	\$ 20,000.00
08.429.453	SEWER BILLING FEES	\$ 7,000.00
08.438.378	COLLECTION SYSTEM - ROAD REPAIR	\$ -
08.471.200	GOB 2011 PRINCIPAL	\$ 224,636.33
08.472.200	GOB 2011 INTEREST	\$ 154,608.79
08.481.300	CAPITAL RESERVE	\$ 74,854.88

**Total Expenditure Budget: \$ 704,100.00**

**Annual Budget 2016**  
**SEWER DISTRICT NO. 1 FUND**

**Revenue**

ACCOUNT	DESCRIPTION	2016
09.364.12	<i>Sewer User Charges</i>	\$ 404,100.00
09.372.50	<i>20% Operating Reserve Payment</i>	\$ 80,820.00
<b>Total Revenue Budget:</b>		<b>\$ 484,920.00</b>

**Expense**

ACCOUNT	DESCRIPTION	2016
09.429-221	<i>Chemicals</i>	\$ 17,000.00
09.429.310	<i>Administration Expense</i>	\$ 1,200.00
09.429.351	<i>Insurance</i>	\$ 1,000.00
09-429.375	<i>Repairs &amp; Maintenance</i>	\$ 20,300.00
09.429.450	<i>Operations</i>	\$ 9,600.00
09.429.451	<i>Pocono Twp. User Fees (Pass Thru Operating Exp)</i>	\$ 355,000.00
09.429.355	<i>20% Operating Reserve Fund</i>	\$ 80,820.00
<b>Total Expenditure Budget:</b>		<b>\$ 484,920.00</b>



**2016 Revenue Budget**  
**CAPITAL RESERVE FUND**

ACCOUNT	DESCRIPTION	2016
31.341.00	INTEREST EARNINGS	\$ 500.00
31.341.50	INVESTMENT GAIN OR LOSS	\$ -
31.380.01	MISCELLANEOUS REVENUE(S)	\$ -
31.392.01	TRANS FROM GENERAL FUND	\$ 344,227.33
31.399.00	PROVIDED FROM FUNDS BAL.	\$ -
<b>Total Revenue Budget:</b>		<b>\$ 344,727.33</b>

**2016 Expenditure Budget**  
**CAPITAL RESERVE FUND**

ACCOUNT	DESCRIPTION	2016
31.400.700	FURNITURE	\$ 2,400.00
31.433.374	BRIDGE REPAIR - Miller Dr.	\$ 50,000.00
31.481.750	COMPUTER EQUIPMENT	\$ 19,000.00
<b>Total Expenditure Budget:</b>		<b>\$ 71,400.00</b>

2016 Revenue Budget

HIGHWAY AID FUND

ACCOUNT	DESCRIPTION	2016
35.341.00	INTEREST EARNINGS	\$ 500.00
35.363.51	LIQ. FUELS TAX ALLOCATION	\$ 292,351.35
35.399.00	PROVIDED FROM FUNDS BAL	\$ -
<i>Total Revenue Budget</i>		<i>\$ 292,851.35</i>

2016 Expenditure Budget

HIGHWAY AID FUND

ACCOUNT	DESCRIPTION	2016
35.430.750	ROAD EQUIPMENT - Gradall	\$ 31,851.40
35.432.222	ROAD SALT	\$ 50,000.00
35.432.239	ANTISKID	\$ 9,000.00
35.438.231	CRACK SEALING	\$ -
35.438.238	ROAD MAINTENANCE - MATERIALS	\$ 150,000.00
35.438.245	LINE PAINTING	\$ 35,000.00
<i>Total Expenditure Budget</i>		<i>\$ 275,851.40</i>

**2016 Revenue Budget**  
**NON-UNIFORM PENSION FUND**

ACCOUNT	DESCRIPTION	2016
65.355.65	STATE AID	\$ 33,381.21
65.380.00	GAIN ON SALE INVESTMENTS (loss)	\$ 25,000.00
65.392.01	TRANSFERS FROM GENERAL	\$ -
<b>Total Revenue Budget:</b>		<b>\$ 58,381.21</b>

**2016 Expenditure Budget**  
**NON-UNIFORM PENSION FUND**

ACCOUNT	DESCRIPTION	2016
65.481.030	FISCAL CHARGES	\$ 15,000.00
65.481.310	PENSION ACTUARIAL CHARGES	\$ 5,320.00
65.481.161	PENSION DISTRIBUTION	\$ 13,246.56
65.482.100	LOSS ON SALE INVESTMENTS	\$ -
65.482.160	UNREALIZED LOSS ON SALE	\$ -
<b>Total Expenditure Budget:</b>		<b>\$ 33,566.56</b>